

Vaidehi Patel

Raleigh, NC | 919-438-7119 | vaidehi8400@gmail.com

EDUCATION

North Carolina State University

Raleigh, NC

Bachelor of Science in Human Biology

2019 – 2021

President of DDS Pre-Dental Honor Society – responsible for managing all aspects of a student-run club

EXPERIENCE

Shadowing

North Carolina

McNutt Orthodontics

Dec 2020 – Jan 2021

Riccobene Associates Family Dentistry

May 2021 – Aug 2021

Serene Smiles Dentistry

Aug 2022

Little Tooth Co

April 2022

Triangle Implant Center

Cary, NC

Intern/ Anesthesiologist Assistant

May 2022 – Present

- Set up surgical trays for sedation and local procedures.
- Sterilize instruments and room.
- Chart the patient's vital signs.
- Provide post-operative care to sedated patients.
- Review post-operative instructions with patient escorts.
- Maintained and ordered inventory of office medications and supplies.
- Pass instruments to the surgeon during procedures.
- Multitasking and juggling multiple demands at one time.
- Functioning effectively and quickly under high pressure.
- Strong sense of responsibility and attention to detail.
- Learning and working quickly in a fast-paced environment.

Park West Dental

Morrisville, NC

Non-Certified Dental Assistant & Sterilization Technician

May 2022 – Dec 2022

- Assist the doctor chairside during fillings, crowns, cleanings, extraction, etc.
- Take x-rays and keep the patient files updated.
- Perform duties on opening and closing checklists for clinical areas.
- Greet patients when they arrive, escort them to the proper operatory, and update their medical history and treatment plan via Dentrix.
- Keep the sterilization area and lab organized and set up trays for procedures.
- Perform sterilization of instruments and disinfection of anything which can not be sterilized by ultrasonic or autoclave.
- Maintain a schedule relating to changing any solutions (i.e. ultrasonic solutions).

Dental Care Of Morrisville

Morrisville, NC

Non-Certified Dental Assistant & Sterilization Technician

March 2023 – April 2023

- Assist the doctor chairside during fillings, crowns, cleanings, extraction, etc.
- Take x-rays and keep the patient files updated.

- Perform opening and closing duties for clinical areas.
- Greet patients when they arrive, escort them to the proper operatory, and update their medical history and treatment plan via Dentrix.
- Keep the sterilization area and lab organized and set up trays for procedures.
- Take alginate, preliminary impressions, fabricate temporary crowns, and apply fluoride varnish,
- Set up treatment trays for procedures such as crown deliveries, composite fillings, impressions, root canals, extractions, and prophylaxis

ADDITIONAL INFORMATION

Community Service

- | | |
|--|-------------|
| ● New Best Care Medical Center (ON, Canada) | 2016 – 2021 |
| ● Miracle League, Raleigh, NC | 2017 – 2018 |
| ● HSNC OM Squad, Morrisville, NC | 2018 – 2019 |
| ● Triangle Gujarat Association (TGA) | 2018 – 2022 |
| ● AP Calculus AB/ BC Tutoring for High School Students | 2019 – 2020 |
| ● Red Cross Blood Drive | 2021 |
| ● Mission Of Mercy | 2022 |

Licenses

- Basic Cardiac Life Support – 2023
- Dental X-Ray Certification – 2022
- Certified Phlebotomist – 2022

SKILLS

- Fluent in English, Gujarati, and Hindi
- Proficient in Microsoft Word, PowerPoint, and Excel
- Organized
- Communication Skills
- Leadership
- Collaborative
- Time Management
- Manual Dexterity
- Hand-Eye Coordination